

# THE REPUBLIC

## **WEDDING AND ENGAGEMENT POLICY** **- Please Read Carefully -**

All wedding and engagement reports are published free of charge on Sundays in The Republic newspaper and placed on ColumbusWed.com. Wedding and engagement information reported to The Republic by NOON Monday will appear the next Sunday, as space permits.

A wedding or engagement form must be filled out. Only information requested on The Republic's form will be used. Some of the questions are optional. If a hand-written account is submitted without a form, The Republic will not be responsible for information that might be inadvertently omitted or misspelled names.

Engagement announcements, with an optional photograph, must be reported at least two weeks before the wedding date. Forms submitted after the two-week deadline will be published at The Republic's discretion.

Professional color photographs are preferred, although black-and-white photos may be used. Quality of reproduction depends on the individual photo and photos will be published at the discretion of The Republic. Submit a digital photo in JPEG format with the form below. Digital photos should be at least 200 dpi and at least 600 pixels wide.

All hard-copy photos must be accompanied by a stamped, self-addressed envelope large enough to hold the photo. Otherwise, photos will not be returned.

Photos, with a copy of this form, may be dropped off or mailed to The Republic, Attn: Sheila Snively, 333 Second St., Columbus, IN 47201. Forms are available at our offices or to download a copy of this form in Adobe Acrobat format, visit [www.therepublic.com](http://www.therepublic.com) and click on Contact, then Submissions. Please include a return address on mailed forms.

Contact Sheila Snively for more information or questions, (812) 379-5635 or [ssnively@therepublic.com](mailto:ssnively@therepublic.com)

Any form without a contact name and phone number will not be published.

Effective 4/6/10

# THE REPUBLIC ENGAGEMENT FORM

Bride-to-be: \_\_\_\_\_

Address: \_\_\_\_\_

Groom-to-be: \_\_\_\_\_

Address: \_\_\_\_\_

Bride's Parents' Names/Address: \_\_\_\_\_

\_\_\_\_\_

Bride's Schools (including graduation date) and Employment: \_\_\_\_\_

\_\_\_\_\_

Groom's Parents' Names/Address: \_\_\_\_\_

\_\_\_\_\_

Groom's Schools (including graduation date) and Employment: \_\_\_\_\_

\_\_\_\_\_

Date, Time and Location of Wedding: \_\_\_\_\_

\_\_\_\_\_

Photo included:  yes  no Name of photographer or studio: \_\_\_\_\_

Return photo to: Name: \_\_\_\_\_ Address: \_\_\_\_\_

In case of questions, give name and phone number of local person who can be contacted during the day:

\_\_\_\_\_

Date Submitted: \_\_\_\_\_ By Whom: \_\_\_\_\_

**Information: 379-5635 or toll-free: 1-800-876-7811, ext. 635 from 9:30 a.m. until 5:00 p.m.**

# THE REPUBLIC WEDDING FORM

Last Name of Couple: \_\_\_\_\_ Will bride continue to use her maiden name? \_\_\_\_\_

Is a photo submitted? \_\_\_\_\_ Photographer or studio name: \_\_\_\_\_

Full name and address, including ZIP code, for return of photo: \_\_\_\_\_

\_\_\_\_\_

First Name and Maiden Name of Bride: \_\_\_\_\_

Bride's Address: \_\_\_\_\_

Name of Bridegroom: \_\_\_\_\_

Bridegroom's Address: \_\_\_\_\_

Date, Time and Location of Wedding: \_\_\_\_\_

\_\_\_\_\_

Full name of person who performed the ceremony (indicate liturgical title): \_\_\_\_\_

\_\_\_\_\_

Location of Reception: \_\_\_\_\_

New Address of Couple: \_\_\_\_\_

Bride's Parents: \_\_\_\_\_

Their Address: \_\_\_\_\_

Bride's Employment: \_\_\_\_\_

## THE REPUBLIC WEDDING FORM - PAGE 2

Groom's Parents: \_\_\_\_\_

Their Address: \_\_\_\_\_

Groom's Employment: \_\_\_\_\_

Maid: \_\_\_\_\_ or Matron \_\_\_\_\_ of Honor, Name and City: \_\_\_\_\_

Names and Cities of Bridesmaids: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name and City of Flower Girl: \_\_\_\_\_

Name and City of Best Man: \_\_\_\_\_

Names and Cities of Groomsmen: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Names and Cities of Ushers: \_\_\_\_\_

\_\_\_\_\_

Name and City of Ring Bearer: \_\_\_\_\_

Date Submitted: \_\_\_\_\_ By Whom: \_\_\_\_\_

Your Daytime Phone Number: \_\_\_\_\_ Evening Phone Number: \_\_\_\_\_

**WE ARE ABLE TO PUBLISH ONLY THE INFORMATION CALLED FOR ON THIS FORM.**

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